



**TRANSMISSION CORPORATION OF TELANGANA LIMITED**

**From**

Chief Engineer,  
Metro Zone,  
Erragadda, TGTRANSCO,  
HYDERABAD – 500 045.

**To**

M/s. Prameela Art Printers,  
Shop .No.1-1-79/A/8,  
Bhagyanagar Complex, R.T.C X Road,  
Hyderabad-500020

**P.O.No. 09/2015-16/CE/MZ/Hyd/ADE (O&M)/AE (P)/D.No.877/15, Date: 07-07-2015.**

Sirs,

**Sub:** - Metro Zone /Hyd- Supply of printed log sheets for various Substations/Offices under jurisdiction of Chief Engineer/Metro Zone/Hyderabad – Detailed Purchase Order- issued.

**Ref:** - 1) Open Tender Spec.No.CE/MZ/Hyd/P-02/2015-16.  
2) Your negotiation letter Dated: 03-07-2015.

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I acting for and on behalf of and by the order and direction of the TSTRANSCO accept your quotation cited for Supply of printed log sheets for various Substations/Offices under jurisdiction of Chief Engineer/Metro Zone/Hyderabad as per the terms and conditions set out in this order & specification.

**1. SCOPE OF CONTRACT:**

This contract relates to the Supply of printed log sheets for various Substations/Offices under jurisdiction of Chief Engineer/Metro Zone/Hyderabad as per the terms and conditions set out in this order & specification.

**2. SCHEDULE OF MATERIAL AND PRICES**

<b>Sl. No.</b>	<b>Description of the Material</b>	<b>Qty in Nos.</b>		<b>Unit Rate incl VAT@5% Rs Ps</b>	<b>Total Rs. Ps.</b>
1	Sub-station Log Sheets (One side) 17" x 27", 70 GSM (as per sample)	8000	Nos.	5.50	44,000.00
2	Sub-station Log Sheets (Two side) 17" x 27", 80 GSM (as per sample)	13900	Nos.	6.80	94,520.00
<b>TOTAL PRICE</b>					<b>1,38,520.00</b>
<b>OR Say Rs.</b>					<b>1,38,520.00</b>
<b>(Rupees One Lakh Thirty Eight Thousand Five Hundred and Twenty Only)</b>					

**3. PRICES:**

The Prices noted in schedule of materials are net, firm in rupees. The value of purchase order is for Rs.1,38,520/- (Rupees One Lakh Thirty Eight Thousand Five Hundred and Twenty Only) in rupees, FOR destination inclusive of packing, forwarding, freight charges and all taxes/duties.

3.5% Work Contract Tax will be deducted on Purchase Order amount as applicable at the time of dispatch. IT @ 2% will be deducted on Purchase Order amount as applicable at the time of dispatch.

**4. TERMS OF PAYMENT:**

100% payment along with taxes shall be made by Cheque on Scheduled Bank at Hyderabad within 45 days from the date of receipt of goods in good condition and on receipt of supplier's bills in Quadruplicate of Invoice duly certified by the Consignee. No interest will be payable in case the payment is delayed for whatever reasons.

**5. DELIVERY:**

Delivery shall be completed within 60 days reckoned from the date of receipt of technically and commercially clear Purchase Order.

**6. SECURITY DEPOSIT:**

The amount Rs.3,000/- paid by you towards EMD vide D.D. No.712303, Dt.25-06-2015 from Cosmos Co-Operative Bank Ltd, Hyderabad is adjusted towards S.D and transmitted to Accounts Officer, O/o Superintending Engineer/OMC/Metro/Hyderabad . You are requested to furnish an amount equivalent to Rs.3,926/- (Rupees Three Thousand Nine hundred & Twenty six only) towards balance security deposit for proper fulfillment of the contract. The S.D. shall be paid by way of crossed DD drawn on any schedule bank in favour of "Superintending Engineer/OMC/Metro/Hyderabad". The SD will be released after completion of the supplies in good condition.

**7. DESPATCH INSTRUCTIONS:**

You are requested to dispatch the material to the concerned ADE (Technical) in O/o Superintending Engineer/OMC/Metro, ADE/Technical in O/o Superintending Engineer/O&M/Ranga Reddy and AE/Technical in O/o Superintending Engineer/O&M/400KV/Metro/Hyderabad as per Schedule enclosed.

**8. PAYING OFFICER:**

The Paying Officer is the Superintending Engineer/OMC/Metro/Hyderabad. The supplier should submit the bills along with delivery challans to the O/o Chief Engineer/Metro Zone/Hyderabad for arranging payment. The Superintending Engineers concerned should send the receipt of log sheets pertains to sub-stations under their jurisdiction to the O/o. Chief Engineer/Metro Zone/Hyderabad for arranging payment.

**9. PENALTY FOR LATE DELIVERY:**

The delivery period as per the agreed delivery schedule shall deem to be essence of the contract. In case of delay in delivery of materials at destination beyond the agreed delivery schedule, the TSTRANSCO at its option demand and recover from you an amount equivalent to half percent of the material not delivered, within the prescribed time limit for every week of delay or part thereof, subject to a maximum of 5% of the total value of the contract. This right of the TSTRANSCO shall be without prejudice to its rights under the law including the right to cancel the contracts, forfeit the deposit/Or recover damages for breach of contract.

The date of receipt of materials at the destination stores in good condition will be taken as the date of delivery.

**10. MATERIAL AND WORKMANSHIP:**

All the materials shall be of the best class of workmanship of highest grade in accordance with the best modern practice. Printing of the stationary shall be done as per the samples given. Proof reading of the Printing Stationary samples shall be arranged within 20days after receipt of the Purchase Order

**11. JURISDICTION:**

All and any disputes or differences arising out of or touching this order based on this Specification shall be decided by a panel of arbitrators.

<b>VALUE OF CLAIM</b>	<b>PANEL OF ARBITRATORS</b>
i) Disputes involving amounts up to Rs.10,000/- and below.	Superintending Engineer of the TSTRANSCO other than the circle to which the disputes relates.
ii) Disputes involving amounts from Rs.10,000/- to Rs.50,000/-	Any Chief Engineer of the TSTRANSCO.
iii) There shall not be any reference of disputes, the value of which is above Rs.50,000/- to arbitration. The parties shall approach the competent civil courts having jurisdiction in Hyderabad and Secunderabad if any such dispute arise.	

**12. GENERAL:**

- a) Your acknowledgement of receipt of this order and all correspondence General and Technical nature shall be addressed to this office.
- b) All correspondence regarding dispatches, payments and any other field matters shall be addressed to Respected Superintending Engineer's & Chief Engineer/Metro Zone/Hyderabad.

**13. ACKNOWLEDGEMENT:**

Please acknowledge the receipt of this order with your confirmation of its acceptance by you. The additional copy enclosed may please be returned with your signature in token of your acceptance.

**Encl:** Copy of Purchase Order & Schedule.

Yours faithfully,

**Sd/-  
CHIEF ENGINEER,  
METRO ZONE, HYDERABAD**

**WE ACCEPT THE TERMS AND CONDITIONS OF THIS ORDER**

Signature of the  
Supplier with Seal and Date

**Copy to: -**

- The Chief Engineer/Transmission/Vidyut Soudha/Hyd.
- The Superintending Engineer/ OMC/Metro/Hyderabad.\*
- The Superintending Engineer/O&M/400 KV/Metro/Hyderabad.\*
- The Superintending Engineer/O&M/Ranga Reddy.\*
- Accounts Officer O/o SE/OMC/Metro/Hyderabad.

\* It is requested to cause necessary instructions to Assistant Divisional Engineer(Technical) /Assistant Engineer (Technical) to receive log Sheets pertains to Sub-stations comes under the circle and arrange to send delivery challans duly signed to this office for arranging payments to the company.